

A New Beginning at Meyerholz Walkathon Volunteer Sign-Up Sheet

Friday October 16th, 1:30-6:00PM

Parent Name: _____ Child : _____ Rm. Number _____
Phone: _____ Child: _____ Rm. Number _____
Best Time to Call: _____ E-mail: _____

***** Please indicate all areas in which you would like to work. Please return form by Mon., Oct. 6th. See the back of form for job descriptions. Email will be sent to confirm your help. *****

Before the Walk-a-thon:

___ Help with Decorations
___ Donate baked goods for Bake Sale
___ Help assemble prizes
___ Wherever needed

On Walk-a-thon Day:

___ SET UP (8:30 AM – 10:30AM)
___ SET UP (10:30AM - 12Noon)
___ SET UP (12Noon – 2:30 PM)
___ CLEAN UP (6:00 PM-7:30 PM)

LAP COURSE DUTIES: (CIRCLE TIMES IN ALL AREAS YOU WOULD LIKE TO WORK)

Please arrive 10 minutes before your shift.

Lap puncher: 1:00-2:30 2:30-4:00 4:00-5:15 5:15-6:30
Water Station: 1:00-2:30 2:30-4:00 4:00-5:15 5:15-6:30
Runner: 1:00-2:30 2:30-4:00 4:00-5:15 5:15-6:30
Check In/Out Station: 1:00-2:30 2:30-4:00 4:00-5:15 5:15-6:30

FOOD BOOTH :

Prep/Serve Food 3:00-4:30 4:30-6:30

BAKE SALE/COTTON CANDY :

Sell baked goods/cotton candy 2:30-4:00 4:00-5:15 5:15-6:30

Drawing:

Drawing: 2:30-4:00 4:00-5:15 5:15-6:30

GAMES:

Games: 2:30-4:00 4:00-5:15 5:15-6:30

TICKET BOOTHS:

Sell Tickets 2:30-4:00 4:00-5:15 5:15-6:30

WHEREVER NEEDED: 2:30-4:00 4:00-5:15 5:15 -6:30

Equipment (If you have any equipment we can use and you are willing to bring it to school, please mark it with your name and send it to school at the morning of the Walk-a-thon. The Equipment Coordinator, will contact you.)

___ Canopy

Walk-a-thon Office Wendy Chew/Mandy Hedrick meyerholzwat2009@googlegroups.com

A New Beginning at Meyerholz Walkathon

Job Descriptions

BEFORE The WALKATHON:

Decorations - Help design, cut, trace, or paint decorations. Help assemble student decorations
Bake Sale- Bake items and pack in single serving sizes for the Bake Sale
Assemble prizes – Help put together all the levels of prizes

ON The WALKATHON DAY:

SET UP in the morning - Help with the set up of equipment, decorations, signs, etc.
SET UP in the afternoon - Continue with set up
CLEAN UP - Help put equipment and tables away, clean up food area and general clean up of campus

LAP COURSE DUTIES: *(These are jobs that are needed for The Walk itself)*

Lap Puncher - Sit or stand on track and punch walker's lap cards as they pass you
Water Station - Help pass out water and otter pops to walkers. Mist walkers with water sprayers.
Runner - Help keep water station supplied with water, cups, ice, and otter pops
Check In/Out Station - Main hub of walk: Walkers and volunteers check in.
Hand out walking prizes and collect lap cards as walkers check out.

FOOD BOOTH:

Serve food - Serve dinner items

BAKE SALE/COTTON CANDY:

Make cotton candy
Sell baked goods - Sell baked goods, drinks, cotton candy.
Runner - Keep Bake Sale and Food Booth supplied with their items

GAMES:

Games - Help with carnival type games (take tickets, give out prizes)

DRAWING:

Drawings - Help with drawing area

TICKET BOOTHS:

Sell tickets for food and games. Accept yearbook and t-shirt order forms